

ALFALFA FIRE DISTRICT



Special Meeting

Alfalfa Fire Station

25889 Alfalfa Market Rd., Alfalfa, OR
September 2, 2026 -6:00 p.m.

PLEASE MUTE OR TURN OFF CELL PHONE

<https://us06web.zoom.us/j/81747213195?pwd=z8sICW7RYboqHyPRI0bCg9REcqYEJx.1>

The meeting is accessible to people with disabilities and will be recorded.

“The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations should be made at least 48 hours before the meeting to: Alfalfa Fire District Phone: 541-382-2333 Email: info@afdlist.org

AGENDA

1. Call to order / Pledge of Allegiance / Roll Call
2. Visitor Input / Public Comment
3. Reports
- A. Review of Bills
4. Agenda items:

Old Business

- A. Fire Chief Recruitment Schedule. The Board will be discussing establishing a schedule for the recruitment and selection of a Fire Chief. Board will consider the creation of an Interview Committee and appoint possible members.

New Business.

A. Resolution 2026-12 – A Resolution Authorizing the Purchase of a Water Tender From the City of Bend

B. Public Record Request. The Department received public records request from both the Prineville Review and KTVZ.

Board member reports/comments:

-- Dustin Piggott -- Carolyn Chase -- Mark Laucks --Robert Kathman – Melody Holliday

Adjourn The next board meeting will be Wednesday, September 9, 2026 @ 6 PM.

JERED REID
OSB #112155
jeredwreid@gmail.com

LAUREN M. KAUFFMAN
OSB #203293
lkauffmanlaw@gmail.com



Madras Office
35 SE C Street, Suite D
Madras, Oregon 97741
541.475.1111

Prineville Office
545 NE 7th Street
Prineville, Oregon 97754
541.447.3910

To: Alfalfa Fire District
From: Jered Reid
Date: September 2, 2026
Re: Alfalfa Fire District Chief Selection

The process for the selection of the Alfalfa Fire Chief must be public. The Board of Directors is the ultimate selection committee. The Board can appoint an Interview Committee that can interview the candidates and make a recommendation to the Board; or select finalist to be interviewed by the Board. It is important to note that each meeting and interview will need to be open to the public.

Regarding a timeline, my recommendation is the following:

September 2, 2026 – Board adopts a schedule, timeline, and decision process for the selection of the Fire Chief. Board appoints an Interview Committee. That Interview Committee should consist of training directors, firefighters, members of the public and one or two directors. Mr. Laucks has found the following individuals for possible members for an Interview Committee:

Training Directors: Don Willis and David Mackensize
Firefighters: Rex Hurd and Caleigh Belkoff
Public members: Mike Lake, Justin Green, and Gary Hughes

The Board will need to determine if the committee is going to make a recommendation for fire chief; or simply make recommendation of two candidates to be interviewed by the Board of Directors for final selection.

September 16, 2026 – Interview Committee meets and interviews four candidates. The Committee would make a recommendation consistent with the Board's decision from September 2, 2026.

September 30, 2026 – Board of Directors meets to interview the remaining candidate(s). The public would have an opportunity to comment on the candidates. The Board then would determine which candidate to make a conditional offer to. This offer would be conditioned on a drug test and criminal background check.

October 14, 2026 – Fire Chief is announced.

**RESOLUTION NO. 2026-12
ALFALFA FIRE DISTRICT**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A WATER TENDER FROM
THE CITY OF BEND**

Whereas, the Alfalfa Fire District (“District”) is responsible for maintaining fire apparatus and equipment necessary to provide fire suppression emergency response, and public safety services within the District and surrounding areas pursuant to mutual aid agreements.

Whereas, the District previously utilized Tender 932 as part of its water supply and fire suppression operations.

Whereas, Tender 932 has been removed from service due to a mechanical failure, and mechanical conditions that are beyond feasible, or economically reasonable to repair, considering the age, condition, and value of the apparatus.

Whereas, the continued availability of a dependable water tender is important to the District’s ability to provide an adequate water supply for structural and wildland firefighting operations, particularly in area without municipal fire hydrants.

Whereas, the City of Bend has made a water tender available for purchase by the District for the purchase price of Fifteen Thousand Dollars (\$15,000.00).

Whereas, the Board of Directors has determined that acquisition of the water tender is in the best interests of the District and represents a reasonable and fiscally responsible means of replacing Tender 932 and maintaining the District’s operational capabilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE ALFALFA FIRE DISTRICT AS FOLLOWS:**

Section 1. Authorization of Purchase. The Board of Directors hereby approves and authorizes the purchase of the water tender from the City of Bend for a total purchase not to exceed \$15,000.00.

Section 2. Purpose of Acquisition. The water tender acquired pursuant to this Resolution shall serve as the replacement for Tender 932, which has been removed from service because of mechanical conditions and repair requirements that are no longer economically feasible given the age and condition of the apparatus.

Section 3. Authority to Complete Transaction. A Board Member, Fire Chief, Interim Fire Chief, or other appropriate District representative is authorized to execute any bills of sale, title documents, purchase documents, payment authorizations, or other documents reasonably necessary to complete the acquisition and transfer of the water tender to the District.

Section 4. District Property and Apparatus. Upon completion of the purchase and transfer, the water tender shall become property of the District and shall be placed into District service following any necessary inspection, maintenance, registration, equipment installation, or other requirements necessary for safe emergency operation.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Board of Directors.

Passed by the Board of Directors of the Alfalfa Fire District on this 2nd day of September, 2026.

Carolyn Chase, Director

Mark Laucks, Director

Dustin Piggott, Director

Robert Kathman, Director

Melodie Holliday, Director

PRINEVILLE REVIEW

August 17th, 2026

Via email to info@afdistr.org

Alfalfa Fire District Board
25889 Alfalfa Market Rd
Bend, OR 97701

Subject: Public Records Request | PR-260817A

To whom it may concern:

I hereby request the following from the Alfalfa Fire District ("District" or "AFD") under the Oregon Public Records Act ("OPRA") pursuant to ORS 192.324 et seq.:

1. Each monthly bank statement for all bank accounts (including credit card accounts) for the District for 2026, through to and including the statement covering the month of July. For First Interstate Bank accounts, this shall be their provided PDF export, which can be obtained with ease from their online account.

Additional Notes:

ORS 162.305 makes it a crime to tamper with public records.

I do not believe this request relates to known civil legal proceedings involving the Prineville Review; however, to the extent it would be argued I am still CCing the district's legal counsel, which would otherwise be required under ORS 192.314(2)(a). Also CC'd is counsel for the Prineville Review.

Respectfully,

/s/ Justin Alderman

Justin Alderman, Managing Editor

(541) 241-2074 | jalderman@prinevillereview.com

Prineville Review | prinevillereview.com

A publication of Western Media Group

CC: Jered Reid, Reid Kauffman

Attorney for AFD, jeredwreid@gmail.com

David Bahr, Bahr Law Office, P.C.

davebahr@mindspring.com

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Prineville, Oregon 97754
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August 24, 2026

Justin Alderman
Prineville Review
jalderman@prinevillereview.com

Re: Alfalfa Fire District
Public Records Request Dated August 17, 2026

Dear Mr. Alderman:

In accordance with ORS 192.324(2), this is to acknowledge Alfalfa Fire District ("AFD") receipt on August 17, 2026 of your request for the following records:

"Each monthly bank statement for all bank accounts (including credit card accounts) for the District for 2026, through to and including the statement covering the month of July. For First Interstate Bank accounts, this shall be their provided PDF export, which can be obtained with ease from their online account.

Having reviewed your request, I'm able to inform you that AFD is the custodian of the requested records.

I expect to be able to review and produce the requested records without cost and produce them to you by September 8, 2026 at the latest. I expect to provide you with an estimated cost to fulfill your records request by August 28, 2026.

Best Regards,

Jered Reid
Attorney at Law

Enclosure (per text)
cc: Client



Fwd: Alfalfa Fire District Records Request

Dustin Piggott <dpiggott@afdistr.org>
To: Jered Reid <jeredwreid@gmail.com>

Wed, Aug 19, 2026 at 11:42 AM

----- Forwarded message -----

From: **Gregory Deffenbaugh** <gregory.deffenbaugh@ktvz.com>
Date: Tue, Aug 18, 2026 at 12:50 PM
Subject: Alfalfa Fire District Records Request
To: info@afdistr.org <info@afdistr.org>
CC: jaredreid@gmail.com <jaredreid@gmail.com>

Gregory Deffenbaugh
62990 O.B. Riley Rd.
Bend, OR 97703

August 18, 2026

Alfalfa Fire District Board
25889 Alfalfa Market Rd.
Bend, OR 97701

Dear Sir or Madam:

Under the Oregon Public Records Law, §192.324 et seq., I am requesting an opportunity to inspect or obtain copies of public records that show monthly bank statements for all bank accounts for the Alfalfa Fire District from 2021 to 2025. I am also requesting all communication, including emails between the Alfalfa Fire District and Accuity CPA. I am also requesting a copy of the agreement the Alfalfa Fire District made for services between the Fire District and Accuity CPA.

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$100. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of the Alfalfa Fire District and the organization's finances. This information is not being sought for commercial purposes.

I would request a prompt response to this request. If you expect a significant delay in responding to or in fulfilling this request, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

JERED REID
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jeredwreid@gmail.com

LAUREN M. KAUFFMAN
OSB #203293
lkauffmanlaw@gmail.com



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August 24, 2026

Gregory Deffenbaugh
KTVZ
Gregory.deffenbaugh@ktvz

Re: Alfalfa Fire District
Public Records Request Dated August 18, 2026

Dear Mr. Deffenbaugh:

In accordance with ORS 192.324(2), this is to acknowledge Alfalfa Fire District ("AFD") receipt on August 18, 2026 of your request for the following records:

"Copies of public records that show monthly bank statements for all bank accounts for the Alfalfa Fire District from 2021 to 2025. I am also requesting all communication, including emails between the Alfalfa Fire District and Accuity CPA. I am also requesting a copy of the agreement the Alfalfa Fire District made for services between the Fire District and Accuity CPA.

Having reviewed your request, I'm able to inform you that AFD is the custodian of the requested records. Please advise the timeframe you are requesting for the communications between the Alfalfa Fire District and Accuity CPA.

Due to the lack of paid staff at AFD, I believe this request will take longer than September 8, 2026 to fully produce. I will have a better idea regarding the timeframe after the Board's Special Meeting on September 2, 2026. I will also be able to provide you a fee estimate after that time. Per Deschutes District Attorney Opinion dated March 25, 2026, AFD was allowed to charge costs for a similar request earlier this year from another news agency.

Best Regards,

Jered Reid
Attorney at Law

cc: Client

**PUBLIC NOTICE
NOTICE OF SPECIAL MEETING**

A special meeting of the Alfalfa Fire District Board of Directors will be held at the Alfalfa Fire Station, 25889 Alfalfa Market Road in Alfalfa, Oregon on **September 2, 2026, at 6:00 p.m.** This meeting is open to the public.

The purpose of the Special Meeting is to discuss the Fire Chief interview schedule/process and to appoint an Interview Committee. The Board will not be interviewing candidates at this meeting.

You may attend this meeting by Zoom through the following:

<https://us06web.zoom.us/j/81747213195?pwd=z8slCW7RYboqHyPRI0bCg9REcqYEJx.l>

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services prior to the meeting. To make your request, please contact the Fire Station at 541.382.2333 (voice) or by e-mail to info@afdist.org.