

ALFALFA FIRE DISTRICT



Special Meeting

Alfalfa Fire Station

25889 Alfalfa Market Rd., Alfalfa, OR
September 23, 2026 -6:00 p.m.

PLEASE MUTE OR TURN OFF CELL PHONE

<https://us06web.zoom.us/j/81747213195?pwd=z8slCW7RYboqHyPRI0bCg9REcqYEJx.1>

The meeting is accessible to people with disabilities and will be recorded.

“The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations should be made at least 48 hours before the meeting to: Alfalfa Fire District Phone: 541-382-2333 Email: info@afdist.org

AGENDA

1. Call to order / Pledge of Allegiance / Roll Call
2. Visitor Input / Public Comment
3. Reports
4. Agenda items:

Old Business

New Business.

- A. Presentation of Supplemental Budget
- B. Public Hearing

C. Resolution 2026-13 - A Resolution Approving Appropriation Adjustments to the 2026-2027 Fiscal Year Budget for Alfalfa Fire District.

Board member reports/comments:

-- Dustin Piggott -- Carolyn Chase -- Mark Laucks --Robert Kathman -- Melody Holliday

Adjourn The next board meeting will be Wednesday, October 14, 2026 @ 6 PM.

Notice of Supplemental Budget Hearing

Oregon Department of Revenue

- For supplemental budgets proposing any change in a fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for Alfalfa Fire District, Deschutes, State
(Agency name) (County)

of Oregon, for the current fiscal year, will be held at 25889 Alfalfa Market Road, Bend, Oregon. The hearing will take place
(Location)

on 9/23/26 at 6:00 ☐ a.m. ☒ p.m. The purpose of the hearing is to discuss the supplemental budget with interested
(Date) persons.

A copy of the supplemental budget document may be inspected or obtained on or after September 17, 2026 at
25889 Alfalfa Market Road, Bend, Oregon, between the hours of 8 ☒ a.m. (Date) ☐ a.m.
(Location) ☐ p.m. and 12 ☒ p.m.

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General Fund; Capital Outlay

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. Additional Cash on Hand	\$ 120,000	1. SCBA Equipment	\$ 160,286
2.		2.	
3.		3.	
Revised Total Fund Resources	\$ 350,326	Revised Total Fund Requirements	\$ 350,326

Explanation of change(s):

An additional \$120,000 cash-on hand was added within the District's Resources due to the money not be expended in the previous fiscal year for the SCBA equipment. There is an outstanding invoice of \$160,286 for that equipment.

FUND: General Fund; Personel Services and Operating Cointingency

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1.		1. Personnel Services	\$ 29,000.00
2.		2. Operating Contingency	\$ 520.00
3.		3. Reserve Funds	\$ 0.00
Revised Total Fund Resources		Revised Total Fund Requirements	\$ 29,520.00

Explanation of change(s):

Based on the additional equipment, the District faced a \$70,480 deficit. Accordingly, the vacant chief position and all associated costs was removed from the budget. The reserve funds and operating contingency fund were reduced to balance the budget.

RESOURCES

ALFALFA FIRE DISTRICT
(Name of Municipal Corporation)

	Historical Data		RESOURCE DESCRIPTION	Budget for Next Year ____2026/27____			
	Adopted Budget This Year Year 2025/26			Approved By Budget Committee	Adopted By Governing Body	Supplemental Budget	
1	64,405	1	Available cash on hand* (cash basis) or	50,000	50,000	\$120,000.00	1
2		2	Net working capital (accrual basis)				2
3		3	Previously levied taxes estimated to be received	17984	17,984	17,984.00	3
4	70	4	Interest	500	500	500	4
5		5	Transferred IN, from other funds				5
6		6	OTHER RESOURCES				6
7		7					7
8	0	8	Fire Station Construction Proceeds				8
9	0	9	Equipment Loan Proceeds				9
##		10	Donations				##
##	0	11	Grants-Misc				##
##		12	AFG GRANT				##
##		13					##
##	35000	14	OSFM Summer Grant				##
##	95198	15	OSFM FT Employee Grant				##
##		16					##
##		17	Ambulance Services	15,000	15,000	15,000	##
##		18	Facility Rental	2,000	2,000	2,000	##
##		19	Vehicle Sale	15,000	15,000	15,000	##
##		20					##
##		21					##
##		22					##
##		23					##
##		24					##
##		25					##
##		26					##
##		27					##
##		28					##
##	194,673	29	Total resources, except taxes to be levied	100,484	100484	170,484.00	##
##	180,000	30	Taxes estimated to be received	179,842	179842	179,842	##
##		31	Taxes collected in year levied				##
##	374673	32	TOTAL RESOURCES	280326	280326	350,326.00	##

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

(name of fund)

	Historical Data		REQUIREMENTS DESCRIPTION	Budget For Next Year 2026/27			
	Adopted Budget This Year 2025/26			Approved by Budget Committee	Approved By Governing Body	Supplemental Budget	
1		1	PERSONNEL SERVICES NOT ALLOCATED				1
2		2					2
3		3					3
4	216,198	4	TOTAL PERSONNEL SERVICES	100,000	100,000	29,000	4
5		5	Total Full-Time Equivalent (FTE)	1	1	0	5
6		6	MATERIALS AND SERVICES NOT ALLOCATED				6
7		7					7
8		8					8
9	66,005	9	TOTAL MATERIALS AND SERVICES	75,650	87,050	87,050	9
10		10	CAPITAL OUTLAY NOT ALLOCATED				10
11		11					11
12		12					12
13	7,626	13	TOTAL CAPITAL OUTLAY	7,626	21,626	181,912	13
14		14	DEBT SERVICE				14
15		15	Fire Station Loan Payment	38,844	38,844	38,844	15
16		16	County Loan	4,000	4,000	4,000	16
17		17	7351 Stryker Corp (power cot)	9,000	9,000	9,000	17
18	28,244	18	TOTAL DEBT SERVICE	51,844	51,844	51,844	18
19		19	SPECIAL PAYMENTS				19
20		20					20
21	0	21					21
22		22	TOTAL SPECIAL PAYMENTS	0	0	0	22
23	5,000	23	INTERFUND TRANSFERS				23
24	2,000	24	Equipment Reserve Fund	2,595	2,595	0	24
25		25	Building Reserve Fund	2,000	2,000	0	25
26		26					26
27		27					27
28	7,000	28					28
29	43,000	29	TOTAL INTERFUND TRANSFERS				29
30		30	OPERATING CONTINGENCY	25,611	15,211	520	30
31		31	Total Requirements NOT ALLOCATED				31
32		32	Total Requirements for ALL Org.Units/Programs within fund				32
33		33	Reserved for future expenditure				33
34		34	Ending balance (prior years)				34
35	378,673	35	UNAPPROPRIATED ENDING FUND BALANCE				35
		36	TOTAL REQUIREMENTS	265,326	280,326	350,326	

DETAILED REQUIREMENTS

GENERAL FUND

	Historical Data		CAPITAL OUTLAY		Budget for Next Year 2026/27			
	Adopted Budget This Year Year 2025/26				Approved by Budget Committee	Approved by Governing Body	Supplemental Budget	
1		1	Object Classification	Detail				1
2	1,000	2	7100 Fire Station Construction		1,000	0	0	2
3	0	3	7201 I.T> Hardware/Software					3
4	4000	4	7202 Communication Equipment		4000	4000	4000	4
5	0	5	7300 EMS Equipment					5
6	1000	6	7310 Fire Equipment		1000	1000	1000	6
7	0	7	7320 EMS Vehicle					7
8		8	7330 Fire Apparatus					8
9	1626	9	7340 Firefighter PPE		1,626	1,626	1,626	9
10		10	7350 AFG Grant				160,286	10
11		11	Fire Vehicle			15,000	15,000	11
12		12						12
13		13						13
14		14						14
15		15						15
16		16						16
17		17						17
18		18						18
19		19						19
20		20						20
21		21						21
22		22						22
23		23						23
24		24						24
25		25						25
26		26						26
27		27						27
28		28						28
29		29						29
30		30	Total Full Time Equivalent (FTE)*					30
31		31	Ending balance (prior years)					31
32		32	UNAPPROPRIATED ENDING FUND BALANCE					32
33	7626	33	TOTAL REQUIREMENTS		7,626	21,626	181912	33

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* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

DETAILED REQUIREMENTS

LB-31

GENERAL FUND

	Historical Data	PERSONNEL SERVICES			Budget for Next Year 2026/27				
	Adopted Budget				Proposed by	Approved by	Supplemental		
	This Year Year 2025/26				Budgetr Committee	Governing Body	Budget		
1		1	Object Classification	Detail				1	
2	50000	2	6100	Fire Chief	50,000	50,000	0	2	
3	5000	3	6202	Payroll Taxes	5000	5,000	0	3	
4	10000	4	6201	Workers Comp	10,000	10,000	10,000	4	
5	0	5	6206	Workers Comp-Volunteers	0	0	0	5	
6	11000	6	6203	Health Ins	11000	11,000	0	6	
7	4000	7	6204	Physician Advisor	4000	4,000	4,000	7	
8	3000	8	6205	Bookkeeping	3000	3000	3,000	8	
9		9						9	
10	35000	10	6206	Seasonal Employees				10	
11	98198	11	6207	FT Employee				11	
12		12	6208	Student Program	12000	12,000	12,000	12	
13		13						13	
14		14		Chief Recruitment	5,000	5,000	0	14	
15		15						15	
16		16						16	
17		17						17	
18		18						18	
19		19						19	
20		20						20	
21		21						21	
22		22						22	
23		23						23	
24		24						24	
25		25						25	
26		26						26	
27		27						27	
28		28						28	
29		29						29	
30		30	Total Full Time Equivalent (FTE)*					30	
31		31	Ending balance (prior years)					31	
32		32	UNAPPROPRIATED ENDING FUND BALANCE					32	
33	216198	33	TOTAL REQUIREMENTS			100,000	100000	29,000	33

* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

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**RESOLUTION NO. 2026-13
ALFALFA FIRE DISTRICT**

**A RESOLUTION APPROVING APPROPRIATION ADJUSTMENTS TO THE 2026-2027
FISCAL YEAR BUDGET FOR ALFALFA FIRE DISTRICT**

Whereas, the following appropriation adjustment to the 2026-27 budget for the Alfalfa Fire District to provide unexpected needs or to expend certain funds not anticipated at the time the budget was adopted, and hereby authorized in accordance with ORS 294.463(2), renumbered from 294.450(2).

General Fund	Increase	Decrease
Resources (Cash on hand)	\$120,000.00	
Capital Outlay (SBCA Equipment)	\$160,286.00	
Personnel Services		\$71,000.00
Reserve Funds		\$4,595.00
Operating Contingency		\$14,691.00

With these changes, the amounts for the fiscal year beginning July 1, 2026 are as follows:

Personal Services:	\$29,000.00
Materials and Services:	\$87,050.00
Capital Outlay:	\$181,912.00
Debt Service:	\$51,844.00

Total Appropriations: \$349,806.00
Unallocated and Reserve Funds: \$520.00
Total Adopted Budget: \$350,326.00

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Now, therefore, the Directors of the Alfalfa Fire District Resolves as follows:

1. The Directors of the Alfalfa Fire District approve s the total budget appropriation transfers and adjustments as set out within this Resolution.

Passed by the Board of Directors of the Alfalfa Fire District on this 23rd day of September, 2026.

Carolyn Chase, Director

Mark Laucks, Director

Dustin Piggott, Director

Robert Kathman, Director

Melodie Holliday, Director